

**Cass County Emergency Services Board
Emergency Services Advisory Committee Meeting**

801 S. Commercial Street, Harrisonville Missouri 64701

Wednesday April 22, 2015

Meeting Minutes

1. Call to Order – Meeting was called to order by Chair James Person at 9:02 a.m.

Members Present:

Robert Driscoll	Harry Gurin	John Hofer	Kevin Livingston
James Person	George Poulignot	Carla Wills	JD Shrewsbury
Norman Shriver			

2. Approval of Minutes

Minutes of the October 15, 2014 meeting was presented. Harry Gurin made a motion to accept the minutes of the meeting. A second was made by Norman Shriver. Motion carried

3. Old Business

- a. Technical Subcommittee

The Technical Subcommittee is currently working on codeplugs and aliases for all 1,400 radios. The Belton DVRS was programmed on Friday April 17, 2015 but now the all radios must be programmed with the DVRS Talkgroups. Each type of radio has its own codeplug and the alias list must be recreated for each codeplug. Once the codeplugs are complete, the Executive Director will obtain a quote from Commenco and take it to the CCESB for approval.

- b. EMD Subcommittee

- i. EMD Guidebooks Infectious Disease tabs have been updated for Ebola questions.
- ii. EMD Guidebooks will be updated for AED use for drowning victims.
- iii. Review of EMD calls is continuing at each PSAP. Lieutenant Prindle recently took over the Communications Center oversight responsibility for Harrisonville Police Department. Lt. Prindle received a CAD program to aid in pulling recordings for the review and will contact Chief Francis prior to initiating the review of EMD calls.

4. New Business

- a. Echo Procedures

Officers have suggested the use of echo procedures during pursuits is antiquated. There are many reasons to continue the use of echo procedures. The Sheriff's Office no longer echoes but Pleasant Hill does and will continue to utilize the echo procedure. It was agreed that each agency would need to decide their own procedures.

- b. CASSPSDISP Talkgroup Procedures

JD Shrewsbury and Robin Tieman were waiting for the PSDISP Talkgroup procedures to be written before writing the CASSPSDISP procedures.

- c. Advisory Committee Membership Verification

The list of current members and their representative roles and was disseminated and

confirmed.

- d. Cell phones placed on the PSAP consoles near the 9-1-1 Phones and radios have caused interference when the 9-1-1 Telecommunicators transmit.
- e. Next meeting is 9:00 a.m. on July 15, 2015 at 801 S. Commercial St, Harrisonville.

5. Adjournment

Harry Gurin motioned to adjourn. Robert Driscoll seconded the motion. Motion carried. The meeting was adjourned at 9:33 a.m.

Respectfully Submitted by:

Robin Tieman, RPL
Executive Director, Cass County Emergency Services Board