

Cass County Emergency Services Board Meeting

Cass County Sheriff's Office, 2501 W. Wall St, Harrisonville, Missouri

Monday, May 22, 2012

Meeting Minutes

1. Call to Order – Meeting was called to order at 1000 hours by Vice-Chair Robert Driscoll.

2. Roll Call:

Sheriff Dwight Diehl	Present
Chief Robert Driscoll	Present
Chief Larry Francis	Present
Chief John Hofer	Absent
Chief James Person	Absent
Chief Lee Stevens	Absent
Kris Turnbow	Present

Quorum is present

Members of the Audience:

Director Robin Tieman
Hugh Spence of Peculiar
Bill Dickey of Dickey, Humbard & Bowes, LLC. – CPA Firm
Janet Burlingame – Cass County Clerk

3. Motion from Dwight Diehl and second by Kris Turnbow to approve the minutes of the May 9, 2012 meeting. Motion carried.
4. Swearing in of Board Members.

Janet Burlingame was present to administer the Oath of Office and Certificate of Appointment to, Robert Driscoll, Dwight Diehl, Larry Francis, and Kris Turnbow.

5. Public Participation:

Bill Dickey gave a presentation on services related to Audits and general financial services that can be provided by his firm located in Harrisonville, MO

6. Report on Surety Bonds for the Board of Directors.

After discussion related to the presentation given by Mr. Dickey, Vice Chair Driscoll asked that a sub-committee be formed to provide information related to the financial operations. Vice-Chair Driscoll appointed Kris Turnbow, Treasurer and Larry Francis, Secretary to obtain information related to the FEIN number and Surety Bonds.

7. Report on a Banking Institution.

Discussion related to the financial institution and opening accounts was held and it was also determined that the Board of Directors cannot proceed without obtaining the FEIN number. Director Tieman was directed to apply for the FEIN number for the organization. Director Tieman was also directed to obtain the embosser seal for the organization.

8. Adoption of Sunshine Law Policy.

Discussion ensued related to the adoption of the Sunshine Law Policy that was reviewed by the legal counsel for the Board of Directors. Motion by Larry Francis and Second by Kris Turnbow was made to accept and adopt the Sunshine Law Policy. Motion Carried

9. Report from the Bylaw Committee.

Discussion related to the bylaws ensued and the document was reviewed by legal counsel. Dwight Diehl made a motion and a second by Kris Turnbow to adopt the Bylaws for the Cass County Emergency Services Board as amended. Motion Carried.

10. Report from Director Tieman.

Legal Counsel is reviewing the contract with TUSA Consulting and stated that he has some concerns. Mr. Campo was not present to address those concerns.

Motorola also wants to meet with the Board of Directors to discuss the project. Their presentation will be at 1000 hours at the next Board of Directors Meeting on 5-30-2012.

Robin has been to 8 different classes to teach how to use 911 to Kindergarten students in Cass County

11. Report from the Board members.

Dwight Diehl made a motion and a second from Kris Turnbow to formally excuse Board Chair Jim Person due to the death of his Mother-in-law.

No other reports were made.

12. Adjournment

With no further business, Dwight Diehl made a motion and a second by Kris Turnbow to adjourn the meeting. Meeting was adjourned at 1056 hours.

Respectfully Submitted by

Larry Francis, Secretary

Cass County Emergency Services Board