

## Cass County Emergency Services Board Meeting

Cass County Sheriff's Office, 2501 W. Wall St, Harrisonville, Missouri

Monday, May 30, 2012

Meeting Minutes

1. Call to Order – Meeting was called to order at 1000 hours by Chair James Persons.
2. Roll Call:

Sheriff Dwight Diehl	Present
Chief Robert Driscoll	Present
Chief Larry Francis	Present
Chief John Hofer	Present
Chief James Person	Present
Chief Lee Stevens	Present
Kris Turnbow	Present

Quorum is present

Members of the Audience:

Director Robin Tieman	Jack Hott	Doug Short
Jan Zimmerman	Paul Campo	Jack Hart
Janet Burlingame – Cass County Clerk		

Members from Motorola Solutions:

Kevin Hull	Dan Delaney	Dale Chapman
Jim Chambers	Jon Carroll	

3. Motion from Dwight Diehl and second by Lee Stevens to approve the minutes of the May 22, 2012 meeting. Motion carried.
4. Swearing in of Board Members.

Janet Burlingame was present to administer the Oath of Office and Certificate of Appointment to, Lee Stevens, James Person, and John Hofer.

5. Public Participation:

There we no comments from the general public

6. Report from Board Attorney related to TUSA Contract.

Mr. Campo discussed a couple of issues related to the contract related to time of completion of the project. The number of hours or the number of days related to the radio project completion. Edits were made to the original contract and it was agreed that Mr. Campo and Jack Hart will discuss the changes and make any additional edits as necessary.

Discussion related to the Surety Bonds and Insurance ensued and further clarification on property and employee insurance. Ms. Tieman is to set up time at next meeting, if possible, for insurance carriers to be present for questions and direction the Board needs to pursue.

7. Report from the Treasurer.

Mr. Turnbow advised that the EIN number was applied for and awaiting on the reply.

Discussion was also on the choice of the Auditor for the organization. A question was raised on the dollar amount needed to request bids for these services. Mr. Campo stated the dollar amount would be below the \$10,000 dollar amount. Mr. Turnbow stated that the amount from Dickey, Humbard & Bowes, LLC, would be around the \$4,000 to \$5,000 dollar range for auditor services. It was also discussed for the same company to train and educate Robin on finance software that she is comfortable in using.

Discussion was also brought up related to an assistant to Ms. Tieman. This would be full-time position. No action was taken at this time.

8. Report from the Bylaw Committee.

The Committee is continuing to meet and a revised copy will be presented in a future meeting. The Committee will meet one hour before the next regular ESB Board Meeting on June 6<sup>th</sup>.

9. Report from Director Tieman.

Ms. Tieman reported that the Board needs to look more into the eligibility to remain as an employee with the County. Ms. Tieman was directed to check into the requirements of employment eligibility.

10. Report from the Board members.

Jim Person wanted to thank everyone for their support during his family's loss.

No other reports were made.

11. Presentation from Motorola Solutions.

Five members of Motorola Solutions gave a presentation on the radio system. They showed the original plan and a different plan that might have been a possibility. Motorola stated that we should stick with the original plan. There would be a reduction in coverage with the second option.

12. Adjournment

With no further business, Robert Driscoll made a motion and a second by Dwight Diehl to adjourn the meeting. Meeting was adjourned at 1143 hours.

Respectfully Submitted by

Larry Francis, Secretary

Cass County Emergency Services Board