

**Cass County Emergency Services Board Meeting
&
Cass County Commission Meeting**

Old Cass County Courthouse, 102 E. Wall St, Harrisonville, Missouri

Monday, April 30, 2012 at 9:00 a.m.

1. Meeting was called to order at 9:04 a.m. by Chief James Person.

2. Roll call

Sheriff Dwight Diehl	Present
Chief Robert Driscoll	Present
Chief Larry Francis	Present
Chief John Hofer	Present
Chief James Person	Present
Chief Lee Stevens	Present
Kris Turnbow	Absent

Cass County Commission

Luke Scavuzzo	Present
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Brian Baker	Present via Telephone
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Attendees

J.D. Shrewsbury, Paul Campo, Robin Tieman and Phil Duncan

This is a joint meeting with the Cass County Commission and the Cass County Emergency Services Board.

3. Duties and Responsibilities of the Cass County Emergency Services Board.

A. Day to Day Operations – By State of Missouri Statutes the Cass County Emergency Services Board sees to the day to day operations of the 911 system for Cass County.

B. Collected 911 funds – Discussion related to the funds already collected and when they should be released from the Cass County Commission to the Emergency Services Board ensued. After discussion it was agreed by the Cass County Commission would release the funds without delay and when the Emergency Services Board was ready to accept those funds. The funds that were in the reserve fund is tied to investments. The Cass County Commission agreed to release those funds as they matured.

C. Separation from Cass County Treasury – Discussion related to the use of the Cass County Treasurer's Office and it was agreed by both Boards that a separation would be in the best interest of both Boards.

D. Contracts in Place – Any contracts that are in place should be revised to reflect the Cass County Emergency Services Board instead of the Cass County Commission. Director Tieman advised that she will provide a list of those contracts.

E. Director's Position – Discussion ensued related to the Director's position and it has been agreed to be a discussion point in the near future. The Emergency Services Board will be seeking information related to Business Practices and Employment

F. Change Over Date – The Cass County Emergency Services Board is looking for a date of June 1st as a date to have in place a set of By-Laws that will allow the Board to function as a political subdivision.

4. Adjournment

With no further discussion, both meetings were adjourned at 09:23 AM

Respectfully Submitted by,

Larry Francis, Secretary

Cass County Emergency Services Board